ReFLAME
Reforming **F**oreign **L**anguages in **A**cademia in **M**onte**negro**

ReFLAME
Reforming Foreign Languages in Academia in Montenegro

AIM: **to strengthen the capacities** of Montenegrin universities **to offer modern, market-oriented foreign language education** for non-philology students, in response to a growing demand for foreign language skills in most work positions.

PARTNERS:

- University of Montenegro, Faculty of Philology
- Mediterranean University, Faculty of Foreign Languages
- University of Donja Gorica, Faculty of Philology
- University of Warsaw, Institute of Applied Linguistics
- University of Zagreb, Faculty of Philosophy – Centre of Foreign Languages
- University for Foreigners of Perugia, Centre for Linguistic Evaluation and Certification
- Ministry of Education of Montenegro (associated partner)

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TASKS:

- **Update foreign language syllabi**, to improve their quality, which should ultimately reflect in better and more market-customised foreign language knowledge of the students.

- **Procure most recent textbooks, teaching and learning materials** for all available fields of language for specific purposes (LSP), so that the FL teachers can use the best and up-to-date resources.

- **Write teaching materials for foreign language for specific purposes** (a selection of specific purposes, for the fields without any adequate textbooks published by reputable international publishers and for which these is a high demand in the national labour market), so as to develop the needed foreign language for specific purposes knowledge for the students of such fields.

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- **Upgrade the teaching methodology of the foreign language teachers**. This especially includes introducing and integrating the ICT technologies in foreign language education, as part of blended teaching and learning. Additionally, a number of teachers will be trained to work with visually- and hearing-impaired students, promoting and abiding by the inclusion principles.

- **Introduce and implement foreign language placement testing**, so to check progress and obtain the necessary certification needed for mobility and entering employment.

- mid-November 2019-mid-November **2022**

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METHODOLOGY:

- Study visits

- Online and on-site consultations

- Training sessions in Montenegro

- Summer school

- Conference

- Publications

- Testing the results in class in the third year

Work packages

WP1 - PREPARATION

1.1 Prepare status quo analysis

1.2 Conduct a kick-off meeting

1.3 Assess the FL syllabi

1.4 Set up the project office

WP2 – DEVELOPMENT: Updating syllabi

2.1 Write brief development

2.2 Update FL syllabi

2.3 Pre-evaluate and implement syllabi

WP3 – DEVELOPMENT: procuring literature

3.1 Compile a list of necessary LSP textbooks and literature on applied linguistics

3.2 Procure textbooks

Work packages

WP4 – DEVELOPMENT: FLT methodology

- 4.1 Conduct study visits
- 4.2 Upgrade the FL teachers' general FLT methodology
- 4.3 Train FL teachers in blended teaching methodology
- 4.4 Train FL teachers to teach visually- and hearing-impaired students
- 4.5 Train FL teachers to develop and administer placement tests
- 4.6 Develop and administer placement tests
- 4.7 Exchange FLT in HE experiences - international conference + proceedings
- 4.8 Conduct a summer school

WP5 – DEVELOPMENT: LSP teaching materials

- 5.1 Train FL teachers to write LSP teaching materials
- 5.2 Write LSP textbooks

Work packages

WP6 – QUALITY PLAN

- 6.1 Develop a quality control guide
- 6.2 Conduct student and teacher surveys
- 6.3 Assess new FL syllabi
- 6.4 Assess new textbooks
- 6.5 Assess new placement tests
- 6.6. Prepare a self-evaluation report
- 6.7 Prepare an external evaluation report

WP7 – DISSEMINATION AND EXPLOITATION

- 7.1 Draft a dissemination strategy guide
- 7.2 Create a logo, develop and maintain a website
- 7.3 Advertise and promote the project and its results
- 7.4 Set up and maintain Facebook and Twitter pages
- 7.5 Textbook and Conference Proceedings promotional events & reviews in newspapers
- 7.6 Report on the project in the national media

Work packages

WP8 MANAGEMENT

- 8.1 Write a project management guide

- 8.2 Perform overall management of the project

- 8.3 Conduct steering committee meetings

- 8.4 Write monthly progress reports

- 8.5 Write annual progress report

- 8.6 Write final report

Ref.nr/ Sub-ref nr	Title	Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
1.1	Prepare status quo analysis	4	2x	2x										
1.2	Conduct a kick-off meeting	1	1x											
1.3	Assess the FL syllabi	4	2x	2x										
1.4	Set up the project office	4	2x	2x										
2.1	Write brief development	4			1x	1x	1x	1x						
2.2	Update FL syllabi	10	1x	1x	1x	1x	1x	1x	1x	1x			1x	1x
3.1	Compile a list of necessary LSP textbooks and literature on applied linguistics	4		2x	2x									
3.2	Procure textbooks	2				1x							1x	
4.1	Conduct study visits	3								2=				1=
4.2	Upgrade the teachers' general FLT methodology	1								1x				
5.1	Train FL teachers to write LSP textbooks	1				1x								
5.2	Write LSP textbooks	16					2x	2x	2x	2x	2x	2x	2x	2x
6.1	Develop a quality control guide	2	1x	1x										
6.2	Conduct student and teacher surveys	1	1x											
7.1	Draft a dissemination strategy guide	2	1x	1x										
7.2	Create a logo, develop and maintain a website	11	1x	1x	1x	1x	1x	1x	1x	1x	1x		1x	1x
7.3	Advertise and promote the project and its results	2			1x								1x	
7.4	Set up and maintain Facebook and Twitter pages	11	1x	1x	1x	1x	1x	1x	1x	1x	1x		1x	1x
7.6	Report on the project in the national media													1x
8.1	Write a project management guide	2	1x	1x										
8.2	Perform overall management of the project	11	1x	1x	1x	1x	1x	1x	1x	1x	1x		1x	1x
8.3	Conduct steering committee meetings	2						1x						1x
8.4	Write monthly progress reports	11	1x	1x	1x	1x	1x	1x	1x	1x	1x		1x	1x
8.5	Write annual progress report	2												2x

Budget

- Max budget **595.536** euros

- 40% max – **staff costs** (manager, teacher/trainer, technician, admin.):
  - Formal employment contract, Joint declaration form, Time sheets, Supporting documents: Agendas, Attendance / Participant list Tangible outputs/products

- **Travel and Costs of Stay**: Individual Travel Report (ITR); Invoices, receipts, boarding passes, Agendas, Attendance / Participant lists, Tangible outputs/products

- 30% max - **Equipment** (only for partner countries; changes possible if well justified; <u>Must be authorised by Agency</u>; to be bought as early as possible)

- 10% max - **Subcontracting**